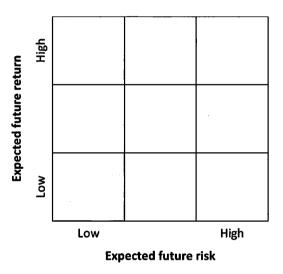
# **GVR INVESTMENT POLICY STATEMENT**

# INVESTMENT STRATEGY ADDENDUM – OPERATING CASH INVESMENTS

## **Purpose and Use**

Operating Cash Investments pays GVR's operating expenses. Excess operating cash, not needed immediately, shall be invested in accordance with the Risk Tolerance, Asset Allocation, Performance Objective, and Investment Constraints specified below. If one or more of the Investment Constraints is violated, the Violation Cure Procedure will be followed.

## **Risk Tolerance**



## **Asset Allocation**

	rarget	Permitted Kange
Equities	0%	0% to 0%
Fixed Income (other than Cash Equivalents)	59%	39% to 69%
Cash Equivalents	41%	31% to 61%

#### **Performance Objective**

The desired return is 50 Basis Points (0.50%) above six-month U.S. Treasury Bills measured over rolling time windows of six months in length.

## **Investment Constraints**

- At any and all times, the **Portfolio** is required to:
  - o Have an Average Effective Maturity of less than 2.50 years,
  - o Have an Average Effective Credit Quality that is "A+" or better,
  - Consist exclusively of daily-access mutual funds that provide settlement within one business day (or less), and
  - Consist of mutual funds that collectively provide indirect diversification across more than 900 individual securities (reflecting the securities contained inside the mutual funds).
- The Portfolio is prohibited from directly holding any security that:
  - o Is not classified as a daily-access mutual fund,
  - o Requires more than one business day for settlement,
  - o Is classified by any one of the **Designated Investment Research Firms** as:
    - Something other than a domestic fixed income mutual fund,
    - Providing inverse exposure,
    - Providing leveraged exposure,
    - Holding less than 150 individual securities (held inside of the mutual fund), or
    - Having an Average Effective Duration that is less than or equal to zero.
  - o Generates an annual K-1 tax statement,
- If the **Portfolio** strays outside of the **Policy Range**, then within three business days, the Portfolio is to be rebalanced back to **Policy Weights**.

#### **Violation Cure Procedure**

- If the **Portfolio** is in violation of one or more of the **Investment Constraints** described above for a period of time greater than fifteen consecutive business days, then:
  - The Chairman of the GVR Investment Committee is to be immediately notified,
  - o The Portfolio is to be brought back into compliance within fifteen business days, and
  - o Once the Portfolio is back in compliance, the Chairman of the GVR Investment Committee is to be immediately notified.

## **Definitions**

Portfolio means the entire Operating Cash Investments held at J.P. Morgan taken as a whole and in its totality.

Average Effective Maturity and Average Effective Credit Quality shall be based only on data, information, and calculations provided by the Designated Investment Research Firms.

**Designated Investment Research Firms** are Schwab, Morningstar, J.P. Morgan Private Bank, J.P. Morgan Asset Management, Portfolio Insights (JP Morgan Chase & Co), and the specific mutual fund companies that comprise the **Portfolio**.

## Policy Weights is defined as:

- 41% JP Morgan Prime Money Market Fund, VPMXX (a money market fund)
- 41% JP Morgan Managed Income Fund L, JMGIX (a bond mutual fund)
- 18% JP Morgan Floating Rate Income Fund, JPHSX (a bond mutual fund)

## **Policy Range** is defined as:

- 31% to 61% JP Morgan Prime Money Market Fund, VPMXX (a money market fund)
- 31% to 51% JP Morgan Managed Income Fund L, JMGIX (a bond mutual fund)
- 8% to 24% JP Morgan Floating Rate Income Fund, JPHSX (a bond mutual fund)